

Clerk's Report for

Monday 6th September to Friday 26th November 2021

(Points numbered according to the minutes of the last meeting, September 2021
Followed by November 2021 minutes.)

4. **Minutes.** Clerk has posted the previous minutes to the website and the noticeboards.
5. Clerk has ordered Platinum Jubilee oak trees and circulated Gloucestershire Food Revolution survey form.
8. Clerk has contacted Johnsons quarries although Paul Keyte has moved on to another role. He said he would forward the request for contribution to the 2nd VAS to the relevant person. Nothing has since been heard.
7. **Parking in Temple Guiting**
Clerk chased chosen sign providers. Wall sign received. 2 of 3 packages for the fingerpost signs received. 3rd package has been reordered as the courier lost it.
9. **Ford phone box**
Clerk added a budget of £500 to the budget planning form for 2022-2023.
10. **Quarries**
Clerk continued to support the Quarry Stakeholder Working Party including arranging, inviting local PCs representatives and attending the November 1st Cross PC meeting held at the village hall. Also obtained next meeting dates for all relevant parish councils. Also drafting and formatting the presentation for 1st November, issuing invites, and drafting minutes of the meeting.

Clerk has researched crowdfunding platforms, legal conditions and terms, reviewing strategy and input to solicitors. Prepared pitch documents for use in discussions with potential donors.
11. **Planning.**
Clerk arranged, attended and minuted site visit to Oathill Quarry re: 21/0050/CWS75M. Clerk then reviewed and posted approved comment focusing on reinstatement to the GCC planning portal. Clerk also supported development of enforcement request and lodged the request on the GCC website. Nothing further has been heard.

Other

Clerk researched regulation of shoots in the UK and forwarded information to public enquirer.

Clerk alerted Councillors to the diversion proposed by Highways when works were being carried out on Buckle Street and again on the B4068, as it rerouted HGVs through Barton, Kinton and Temple Guiting.

Clerk circulated:

- * Information about a Road Safety Workshop,
- * '20 is plenty' update from CDC
- * Request for copies of the Electoral Register

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November Planning site visit re: Chalk Hill Farm [21/003929/CLEUD](#)

The Clerk contacted councillors and arranged the meeting for a suitable time and date. Clerk informed agent and owner and attended the meeting. Clerk prepared minutes of the meeting and posted approved comment to the CDC planning portal.

Agenda item 10, 1st December 2021

Finances – Reconciliation

Temple Guiting Parish Council

Bank Reconciliation

Period September 2021 to 18 November 2021

Current account 02503759		
Balance at 26 November 2021	12778.99	
Deposit account 07859616		
Balance at 26 November 2021	5265.76	
Less outstanding cheques		0.00
Reconciled balance	18044.75	
Cashbook summary		
Opening balance 1 April 2021	14992.74	
Add receipts to date	9357.29	
Less payments to date	6305.27	
Cashbook balance	18044.76	

Signed:

Clerk & RFO

Councillor

Date: 1st December 2021

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Temple Guiting Parish Council Budget planning 2022 - 2023

	Budget 20/21	Budget 21/22	Expenditure to date	Expected to EOY 2021	Reason for change to EOY	Proposed budget 2022/23	
Council expenses	300	250	222.7	300	Inc West End rental for QSMWP	300	
Parish Maintenance	500	1000	208.58	1717.76	Inc Parking signs + Ford phone box restoration.	1000	Extra signs/mtce but Pantry contrib expected
Allotment Mgt & Fees	0	0	0	0	No maintenance planned	0	
TG Rec Soc Grant	1000	500	500	500		1000	Maintenance
TG School donation	600	500	650	650		650	
St Mary's Burial grds dtn	500	650	600	600		650	
TG Rec Soc rent	70	70	70	70		70	
GAPTC Subs	110	110	105.27	105.58		110	
Clerk's salary (inc Tax)	2000	2100	1400.35	2000		2200	
Audit (inc Xs)	180	180	175	175		180	
Insurance	275	250	232.33	232.33	Fixed for 3 years	232	
Praedium Property	100	100	50	100	Fixed until Sept 2022	100	
Training	100	100	0	0		100	
Road Safety	100	500	1872	1872		2000	For 2nd VAS and ANPR
Other Local Donations	150	200	0	0		500	Cots Friends + Food Bank
Legal Fees	0	0	0	0		0	
Total expenditure	5985	6510	6086.23	8322.67		9092	
B/forward from prev year	10565	13410	10565	10565		10565	
Precept	5000	5000	5000	5104		5104	
Other income (interest, allotments, VAT)	150	150	1150	1542.84		200	
CIL			1155	2710.47			
Total income & reserves	23956	18560	17870	19922.31		15869	

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